

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 15th of November 2018 in the Catherine D. Milligan Community Room.

OPENING OF THE MEETING – CALL TO ORDER

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, & Mrs. O’Neal
Absent: Mrs. Shorter

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A. West Elementary School Spotlight – Missy Muller, Terrez Thomas & Brecka Russo

Various programs at West Elementary were showcased including: Building Leadership and Communication Champs (fifth graders), Gratitude Giving, Safety Patrol Champs, Girl’s Gab and Boy’s Blab (fifth graders), and the Buddy Program matching fifth graders with students in kindergarten and first grade.

Mrs. Shorter arrived at 6:35 pm.

Mr. Begley noted that the Gab and Blab Program is a great lead in to the Middle School Advisory program.

Mr. Hare stated that kids do look for role models. It’s great that West is providing positive role models.

Mr. Berding loves the Buddy Program and thinks it is a great idea.

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

18-107 RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Begley to approve the following:

A. Personnel – Professional

1. Resignations

- a. Susan Ventling, East, 4th grade Math/Social Studies
(effective June 1, 2019; for retirement purposes)

2. Unpaid Leaves of Absence

- a. Sara Lee, West, Reading Center
(effective November 30, 2018 through December 21, 2018; for childrearing purposes)
- b. Heather Ortman, District, OT
(effective November 12, 2018 through February 28, 2018; for personal reasons)
- c. DeAnna Owens, Senior High, Guidance Counselor
(effective November 2, 2018 through November 29, 2018; for childrearing purposes)

3. Employment

a. Extracurriculars 2018-19

Senior High

Tim Arthur, Bowling, Assistant
Robert Bowen, Bowling, Assistant
Aaron Horne, Basketball, Assistant Boys
Rodney Hubbard, Weight Room Supervisor, 66%
David Loper, Basketball, Girls, Head Coach
Trisha Lutterbie, Drama Director Associate
Michael Massie, Drama Director Associate
Phil Matteson, Bowling, Assistant
Kevin McDonald, Basketball, Assistant, Girls
Cathy Ogilvie, Swim/Diving, Boys/Girls
Mindy Reed, Drama Director, Assistant
Curtis Rouse, Wrestling, Assistant
Adam Sams, Wrestling, Assistant
Ross Sferra, Basketball, Sophomore, Boys
Ahmand Saunders, Basketball Assistant, Girls
Blair Willcocks, Wrestling, Assistant
Kendall Wood, Swim Coach Boys/Girls, 50%

Freshman

Logan Estes, Basketball, Assistant, Boys
Angela Gray, Basketball, Assistant, Girls
Jeff Ramsey, Wrestling
Randal Sharrock, Basketball, Girls
Mike Stelljes, Basketball, Girls
Shawn Starkey, Wrestling, Assistant

Middle – Creekside Middle and Crossroads Middle (combined)

Kevin Flaig, Wrestling, 7th/8th
Jim Hauser, Wrestling, 7th/8th
Cathy Ogilvie, Diving Coach
Dave Shotwell, Swim Team Coach 7th/8th
Shaun Shanklin, Wrestling, 7th/8th
Sean Spiegel, Wrestling, Assistant Coach

Middle – Crossroads Middle

Chris English, Basketball, Girls 7th/8th
Kevin Fletcher, Basketball, Boys 7th/8th
Lisa Gundler, Intramural Director
Jon-Paul Henderson, Basketball, Girls 7th/8th
Craig Reed, Intramural Swimming, 6th
James Sawyer, Basketball, Boys 7th/8th

Middle – Creekside Middle

Jeffrey Burns, Basketball, Girls 7th/8th
Justin Cunningham, Basketball, Boys 7th/8th
Calvin Phiffer, Basketball, Girls 7th/8th
Craig Reed, Intramural Swimming, 6th

Compass

Lisa Gundler, Intramurals

South

Craig Reed, Safety Director

b. ESL Tutors 2018-19

Carmen Contreras
Angela Edwards
Rebecca Heis
Laura Nesi
Lauren Posey
Samantha Pfirman
Kelsey Randall

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

c. Substitute Teachers 2018-19

Amy Combs
Erick Combs
Emily Joesting
Lauren Posey

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

d. Volunteers 2018-19

Robert Dashley, Senior High, Bowling

(The above-noted person is recommended for approval as volunteer coach for the 2018-19 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-108 LEAVES OF ABSENCE/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel – Support

1. Leaves of Absence

- a. Linda Bowen, North, Educational Assistant
(effective October 15, 2018 through November 9, 2018; for unpaid personal medical)
- b. Stephenie Cox, Compass, Educational Assistant
(effective October 22, 2018 through December 24, 2018; extension of unpaid personal medical)
- c. Kim Marsh, Transportation, Bus Driver
(effective November 5, 2018 through February 5, 2019; for unpaid personal)
- d. Kathy Romans, North, Food Service Assistant
(effective August 1, 2018 up to three years; for disability leave of absence)
- e. Melissa Snow, Transportation, Bus Driver
(effective September 10, 2018 through October 23, 2018; for unpaid personal medical)

2. Employment

- a. William Deck, Crossroads, Educational Assistant
(effective November 8, 2018; for a replacement position)
- b. Pamela Gibbs, South, Food Service Assistant
(effective October 15, 2018; for a replacement position)

- c. Joyce Moore, Freshman, Educational Assistant
(effective November 5, 2018; for replacement position)
- d. Stephanie Newman, Central, Food Service Assistant
(effective November 5, 2018; for a replacement position)
- e. Jessica Raquet, Crossroads, Educational Assistant
(effective November 13, 2018; for a replacement position)
- f. Jeanie Shilton, Administration Building, Confidential Secretary II
(effective November 26, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter
Nays: None
Motion Carried: 5-0

18-109 APPROVAL OF BOARD POLICIES/REMOVAL OF BOARD POLICY

MOTION – Moved by Mr. Berding to approve the following:

C. Other Items for Board Action

- 1. Recommend approval of the following Board policies:
 - a. BDDG – Minutes
 - b. DBD – Budget Planning (Five Year Forecast)
 - c. DECA – Administration of Federal Grant Funds
 - d. DID – Inventories (Fixed Assets)
 - e. DJB – Petty Cash Accounts
 - f. DJH – Credit Cards
 - g. JN – Student Fees, Fines and Charges
- 2. Recommend the removal of the following Board policy:
 - a. EDD – Material Resources Records and Reports

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter
Nays: None

Motion Carried: 5-0

ASSISTANT SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

18-110 EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. O'Neal to approve the following:

A. Personnel – Professional

1. Employment

a. Extracurriculars 2018-19

Freshman

Kyle Smith, Basketball, Boys

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-111 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR OCTOBER 2018/
DONATIONS/DISPOSALS/APPROVAL OF 2018-2019 AMENDED APPROPRIATIONS
RESOLUTION/APPROVAL OF TRANSPORTATION IN LIEU OF STUDENTS
RESOLUTION/APPROVAL OF THE APPOINTMENT OF THE PAYROLL SUPERVISOR
AS THE COMPLIANCE OFFICER PER BOARD POLICY DJH – CREDIT CARDS

MOTION – Moved by Mrs. Shorter to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

October 18, 2018 – Regular Board Meeting

November 1, 2018 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of October 2018.

C. Recommend approval of the following donations:

1. A donation of a Tree of Thanks craft kit valued at \$25 and All the Ways to Make 20 Number game valued at \$23 from Ruthie Back to Fairfield North Elementary School.
2. A donation of 14 laptops valued at \$2,366 from Retail Odyssey to the Fairfield City School District.
3. A donation of \$50 from Angie and Darren Ling to Fairfield South Elementary Drama Club.
4. A donation of children's books valued at \$200 from Michael and Susan Berding to the Fairfield City School District.
5. A donation of \$100 from Helen and Roy Brown to Fairfield South Elementary Drama Club.

6. A donation of \$250 from Teresa and Mark Durbin to Fairfield South Elementary Drama Club.
7. A donation of services for Naddi (district security dog) valued at \$768.25 from Woodridge Veterinary Hospital to Fairfield City School District.

Total donations for 2018: \$73,878.56

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
26316	Computer	Compass Elementary
21424	Smartboard	Creekside Middle
22488	Camera	Creekside Middle
23258	Projector	Creekside Middle
25539	Printer	Creekside Middle
25498	iPad	Creekside Middle
23251	Projector	Crossroads Middle
25468	Camera	Crossroads Middle
25387	Laptop	Curriculum
25390	Laptop	Curriculum
25391	Laptop	Curriculum
25392	Laptop	Curriculum
25396	Laptop	Curriculum
26654	Laptop	Curriculum
26655	Laptop	Curriculum
26660	Laptop	Curriculum
23246	iPad	Curriculum ESL
23344	iPad	Curriculum ESL
23348	iPad	Curriculum ESL
23349	iPad	Curriculum ESL
23351	iPad	Curriculum ESL
23352	iPad	Curriculum ESL
23758	iPad	Curriculum ESL
23841	iPad	Curriculum ESL
23843	iPad	Curriculum ESL
23901	iPad	Curriculum ESL
23902	iPad	Curriculum ESL
25014	iPad	Curriculum ESL
06896	Vision Machine	East Elementary
26656	Laptop	Fairfield Admin Bldg
26348	Computer	Freshman School
14146	Power Supply	High School
15073	Printer	High School
20632	Printer	High School
25230	iPad	High School
27086	Computer	High School
11669	Printer	North Elementary
19556	Projector	North Elementary
19558	Projector	North Elementary

20350	Projector	North Elementary
35614	Projector	North Elementary
11275	Printer	South Elementary
23261	Projector	South Elementary
23262	Projector	South Elementary
25881	Computer	South Elementary
25894	Computer	South Elementary
25898	Computer	South Elementary
25180	Laptop	Special Services
25284	iPad	Special Services
25293	iPad	Special Services
26632	Laptop	Special Services
26636	Laptop	Special Services
26639	Laptop	Special Services
15830	Switch	Technology
19486	Smartboard	Technology
23950	Computer	Technology
25248	Computer	Technology
26691	Computer	Technology
27073	Computer	Technology
31504	Phone	Technology
31505	Phone	Technology
18809	Smartboard	West Elementary
20322	Projector	West Elementary
21694	Camera	West Elementary
23330	Smartboard	West Elementary
24174	Smartboard	West Elementary

- E. Recommend approval of the 2018-2019 Amended Appropriations Resolution.
- F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation

5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Je’Nya Howard	Richard Allen Academy, 4	Deborah Howard
Scarlet Howard	Richard Allen Academy, 6	Deborah Howard
Asa Land	Central Montessori Academy, 5	Jennifer Combs
Evan Land	Central Montessori Academy, 4	Jennifer Combs
Adam Wilson	Royalmont Academy, 8	Georgette Wilson

- G. Recommend approval of the appointment of the Payroll Supervisor to serve as the compliance officer per Board Policy DJH – Credit Cards.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter

Mrs. Shorter gave an update on the main amendments from the Ohio School Boards Association Capital Conference Business Meeting.

- B. Butler Tech – Michael Berding

While at the Capital Conference, he met with legislators to try to eliminate the cap on funding for school districts.

He will provide the Board with a link to a youtube channel for videos.

- C. Parks and Recreation Update – Carrie O’Neal – No report

- D. Planning Commission – Brian Begley – No report

ANNOUNCEMENTS

November 21 – Conference Exchange Day – No School

November 22-23 – Thanksgiving Break – No School

November 27 – Progress Reports Grades 1-12

December 6 – Business Advisory Council Meeting, 1:00PM, FAB Curriculum Office
December 6 – Board Meeting (Work Session), 6:30PM, FAB Conference Room A

BOARD MEMBER COMMENTS

Mrs. O’Neal

She attended the National Honor Society induction.

Mrs. Shorter

She appreciated that she was invited to the Career Pathways class at the high school today.

Mr. Begley

He thanked Mr. Smith and Mr. Madden for a great Veteran’s Luncheon for the staff.
He thanked the city police department for their assistance.

Mr. Berding

He echoed Mr. Begley’s comments and wished everyone a Happy Thanksgiving.

Mr. Hare

He read the following statement:

I was present at the high school luncheon honoring our staff who are Veterans at the time of the lockdown. Principal Rice, Chief Maynard, our staff and the Fairfield City PD handled the situation very effectively. They are commended for their thorough and swift action.

18-112 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 7:05 pm to discuss the following:

The employment and discipline of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Security Arrangements 121.22 (G) (6)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:00 pm.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 15, 2018

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18-113 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:01 pm by the President, Mr. Hare.

President

Attest: _____
Treasurer